I-COVER Program

Pre-Entry Application and Submittal Directions



2025-2027 Program Year

To Access the Application... (starts 8:00 A.M. CST, Monday, February 10, 2025)

There are multiple ways to access the application:

 You can go to the IDOA homepage (<u>https://agr.illinois.gov/</u>). Click on "I-COVER PROGRAM" on the main page. This will take you to the I-COVER Program Rules page. The link to the Application is in the second paragraph. (See the next slide)

Or, you can go straight to the Application and Program Rules pages using the links below.

- The I-COVER Program Application is located at https://apps.agr.illinois.gov/ICover/
- The I-COVER Program Rules page is located at <u>https://agr.illinois.gov/resources/landwater/i-cover.html</u>

How do I access the application? #1 https://agr.illinois.gov/ Director Jerry F. Costello I English Illinois Agriculture Q Search Plants Environment Consumers Assistance Fairs Illinois Department of Agriculture LOOK UP INDIVIDUALS AND COMPANIES LICENSED BY IDOA > I-COVER PROGRAM > Select to access the Program Rules page. **Ouick Links IDOA Administered Grant Programs** Certified Livestock Animal Health and Pesticide Training & Testing > Welfare Manager Training Federal Resources > Register for the 2025 Workshops Series. The Bureau of Animal Health and Welfare is **Online Anhydrous Ammonia** responsible for detection and eradication of Certified Grower Online Training > certain animal diseases.

#2 https://agr.illinois.gov/resources/landwater/i-cover.html Illinois Director Jerry F. Costello II 🛛 🔀 English Agriculture This is the Program Animals About Plants Environment Consumers Assistance Fairs AGR > Natural Resources > Land & Water > I-COVER Program Rules page. Natural Resources I-COVER Program Land & Water **Illinois Department of Agriculture** Conservation FY2025 Partners for Conservation / I-COVER Henry White Experimental Program Farm Pre-enrollment Period starts at 8 AM CST, Monday, February 10, 2025 Cover Crops Premium Discount Program Program Submittal Period starts at 8 AM CST, Monday, March 3, 2025 Program Closes at 11:59 PM CST, Friday, March 14, 2025 Illinois State Water Survey Illinois Soil Conservation **Program Overview** Transect Survey Reports Select to access Illinois Department of Agriculture (IDOA) is implementing its inaug SWCD Directory Operationalizing Vital Ecosystem Resilience (I-COVER) Program. The promote the implementation of cover crops and the adoption of ne the application Landcover Information and cover via the Partners for Conservation (PFC) Program using the US Data Conservation Service (USDA-NRCS) Regional Conservation Partnership Program (RCPP) ulti-state grant. The I-COVER Program includes a multi-state partnership between Illinois, India and lowa Farmland Protection **Program Application** I-COVER Program Users will be able to enter their information into the I-COVER Program application and validate it Farmland Protection during a pre-enrollment period starting at 8 a.m. on Monday, February 10, 2025. Applications can be submitted once the program opens at 8 a.m. on Monday, March 3, 2025. Once available, Conservation applications can be saved at any time, prior to submittal, and must be completed in full prior to the program closing at 11:59 p.m. on Friday, March 14, 2025, to be eligible. Nutrient Loss Reduction Strategy Application requirements include contact information; farm, tract, field, and common land unit (CLU) numbers; and field acres seeded to cover crops in late summer or fall 2025, 2026, and 2027. Selected applicants must also provide a CCC-902, FSA Subsidiary Report and a Producer Farm Data Report or Agricultural Impact Mitigation Agreements proof of control of land. For application assistance, please see the "How To" Guide below in the Frequently Asked Questions or contact your local Soil and Water Conservation (SWCD) office or the IDOA Bureau of Land and Water Resources at 217-782-6297 or by email at AGR.ICover@Illinois.gov.

The I-COVER Program is new this year. Regardless of whether you submitted an application under previous cover crop programs, <u>everyone</u> is a **New User** and must select this link to receive their **UserName** and **PIN** or to retrieve their forgotten **UserName** or **PIN**. Once you have received your **UserName** and **PIN**, you can enter your information to **Login**.

Select this link only if you previously created an account but have since forgotten your UserName or PIN.



This is the I-COVER Program Application Login Page located at https://apps.agr.illinois.gov/ICover/

Illinois I-COVER

RCPP/PFC Program

Click here to Create An Account. (All program applicants will need to create an account this year to access the Application. If you are a Farm Manager or responsible for entering multiple applications, you will have the opportunity to create multiple applications under one account).

Click here to recover your UserName or PIN. (This is for applicants who already created an account for this year's program but need to recover a forgotten UserName or PIN).

Please provide your Name, UserName, and PIN to log into the Pre-Entry Form and Application.

our	Name:	

i.e. John Smith

UserName

User Name

PIN

PIN

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Illinois I-COVI RCPP/PFC Program	ER		
Your UserName will automatically generate.	Create User Account Login Information	If you selected Creat Login page, this i	te An Account on the Application is the page you'll be taken to.
You may change your UserName if you wish.	This UserName was a it to any UserName b PIN: Your PIN/Passwor email after your ac	auto-generated, but you can change between 6 and 20 characters. rd will be generated and sent via ccount is created.	
Fill out the User Details	USER DE ANS Business Name:	Mail Address1:	
Account.	First Name:	Mail Address2: Mail City:	
	Email: Phone Main: Phone 2:	Mail State:	
		Physical Address1: Physical Address2:	e as mailing
		Physical City: Physical State: Physical ZIP:	
	Additional Information Please include any information you would like the 1	The Department of A culture to know that is related to your user account.	Clicking Create User Account your UserName and PIN to the address you entered in User email will also contain a link
		Create User Account	application.



	From: AGR Bureau of Land and Water Resources < <u>AGR.ICover@illinois.gov</u> > Date: January 16, 2025 at 12:36:29 PM CST To: Test Business < Subject: User Login Credentials for Illinois I-Cover Program Reply-To: AGR Bureau of Land and Water Resources < <u>AGR.ICover@illinois.gov</u> > Greetings: Thank you for creating an account for the Illinois Department of Agriculture's I-COVER-RCP	P/PFC Program.	
This is an example of the	You can find information on how to login to your account below.		
email generated by	lick on the link provided below and refer to the Login UserName and Login PIN included	in this e-mail.	
clicking Create User	Jser Account Name: Test Business	Click here to acco	
Account. Follow the	ogin UserName:	the login page ar	nd
to access the application.	Please go to the online application for the I-COVER-RCPP/PFC Program by clicking here.	Application.	
	If you have questions please feel free to contact us at <u>AGR.ICover@Illinois.gov</u> or call our 6297. We appreciate your interest in the I-COVER-RCPP/PFC Program.	office at 217-782-	
	State of Illinois - CONFIDENTIALITY NOTICE: The information contained in this communical may be attorney-client privileged or attorney work product, may constitute inside informate deliberative staff communication, and is intended only for the use of the addressee. Unaut disclosure or copying of this communication or any part thereof is strictly prohibited and a you have received this communication in error, please notify the sender immediately by a destroy this communication and all copies thereof, including all attachments. Receipt by a recipient does not waive attorney-client privilege, attorney work product privilege, or any from disclosure.	tion is confidential, ation or internal uthorized use, may be unlawful. If return e-mail and an unintended y other exemption	

Illinois I-COVER

This is the I-COVER Program Application Login page located at <u>https://apps.agr.illinois.gov/ICover/</u>.

RCPP/PFC Program

Click here to Create An Account.(All program applicants will need to create an account this year to access the Application. If you are a Farm Manager or responsible for entering multiple applications, you will have the opportunity to create multiple applications under one account). Click here to recover your UserName or PIN.(This is for applicants who already created an account for this year's program but need to recover a forgotten UserName or PIN).

Please provide your Name, UserName, and PIN to log into the Pre-Entry Form and Application. Your Name:

i.e. John Smith

UserName

User Name

	-	
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PIN

Enter your Name, UserName, and PIN (from the email that was sent to you) and click Login



After clicking **Login**, you'll be taken to the **Application Dashboard**. The timer on the page is counting down until applications can start being submitted at 8:00 A.M. CST on Monday, March 3, 2025.

Agriculture		
Illinois I-COVER RCPP/PFC Program	. Go to Dashboard	Logout
	Dashboard	-
C	Dur records do not show any drafts or applications for your UserName and PIN.	
Click h application (Farm	nere to Begin a New Application . Once an application is created and saved, the can be viewed , edited , or deleted from the Dashboard any time prior to submittal. Managers or those who are responsible for multiple entities can enter multiple	
	applications for those entities, respectively).	

INOIS I-CO	Go to Dashboard	Logou
The entire application m be lost.	ust be complete before submitting. If you leave this page before saving or submitting the application, any data you may have entered w	ill
Please have the following i Applicant Information Contact Information Farm, Tract, and Fie Files to Attach (Opti 1. Form CCC-90 Complete all application	nformation prepared to complete your application: n onal): 2 ble fields, follow additional instructions and check off each of the acknowledgements and signoff.	
Business/Individual App	icant Enter your Business/Individual Information	
Business/Individual Name:*	Test Business	
Address:*	1234 Test St	
	Address Line 2	
	Test City Illinois ~ 62703	
County:*	Adams County ~	

Primary Contact		Enter the Pr	rimary Co	ntact Information		H Save Changes
Name:*	Test		Test			
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Address:**	1234 Test St					will appear in the upper
	Address Line 2					righthand side of the
	Test City			Illinois 🗸	62703	page as you scroll through and fill out your
Phone:	(217)785-6818					application.
E-mail Address:*	TestEmail@TestEmail.c	com				Click "Save Changes" to
						anytime during the
Secondary Contact - Optiona	al	Enter the Secondary	y Contact	Information (if need	ded)	application process.
Name:	First Name		Last Nam	ne		
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Phone:	(XXX) XXX-XXXX					
E-mail Address:	E-mail Address					
	□ Site correspondence may	y also be delivered to this email ad	dress.			

Enter the Farm, Tract, and Field Information. If you need to add a Tract, Field, or additional Farm(s), select the respective green Add button(s).

Select the practice scenario for each program year from the respective drop-down box. The options are "Winter Kill", "Multi-Species, Spring Terminated", and Single Species, Spring Terminated".

Select if this is your first time planting cover crops on the acres for which you are applying.

If this is not your first time planting cover on those acres, select "No". You will then be required to confirm that you will use a newer technology for an earlier establishment of cover crops.

and Information

TA ENTRY FORMAT REQUIREMENTS: rm number: Maximum 5 numeric characters.

ract number: Maximum 5 numeric characters.

LU/FieldNumber: Common Land Unit (CLU) number/Field Number Maximum 5 alpha/numeric characters. No special characters. CLU Must be unique entry to each Farm/Tract entry. U/Field Acres (Total): Maximum 15 characters. Can be decimals only to hundredths (e.g. 100.58 acres)





Farm Number:*		Field Acres	440.00				14.10
					Add Tract for t	his Farm Remo	ove Last
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If the share percent is I	ess than 100, please pro	ovide the business or indivi	dual names of the additio	nal shareho	olders for the fa	arm. List the full name	and
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If you added a Tract, Field, or Farm by selecting the respective green Add button, a red **Remove Last** button will appear that will allow you to remove the last respective Farm, Tract, or Field entry.

In addition to saving your progress with the Save Changes button, anytime you click Add Another Farm your progress will also automatically be saved.

*Please note, if you select the **Remove Last** button, any data entered under that entry will be deleted. For example, if you select **Remove Last Farm** you will lose all Tracts and Fields entered under that Farm.

Attach all pages of our CCC-902.	Attachments
f you need to attach multiple iles, each file may	If you have multiple files to attach, please attach and save them one at a time. You can do this by browsing, selecting one of the files, and then going to the bottom of the page and clicking the 'Save Changes' button. Each attached file can be no more than 10 MB. You can repeat the process for as many files as you need. If you attach a file and click 'Save Changes' and the system catches an error in your application, you will need to correct the error and reattach that file.
e no more than OMB. To attach nultiple files, you can select all your	Form CCC-902: Documents Choose Files No file chosen

Acknowledgements and Signoff - I have agreed to submit this application by electronic means. By checking the boxes below and signing this application electronically, I certify under penalty of perjury and false swearing that my answers are correct and complete to the best of my knowledge.

Illinois I-COVER-RCPP/PFC Program Policies

I understand the acres I sign-up through this program are not currently enrolled in other state and federal cost-share funding or incentives. * (Answering "no" to this question, will deem the application ineligible for this program. IDOA will verify with existing datasets to prevent duplication.)

I understand that by enrolling in this program, I agree to meet all eligibility requirements as stated in the rules and requirements. Further, I am responsible to notify any business or individual that may own a share percent of any farm that I submitted an application for under this Illinois I-COVER-RCPP/PFC Program.
 Click to review rules and requirements.

I have read, reviewed, and understand all of the information on this form and certify under penalty of perjury and false swearing that my answers are correct and complete to the best of my knowledge.

Applicant Name

files once you've

a time by clicking

Save Changes in

that you attach.

between each file

clicked Choose Files

or select files one at

By entering my name and checking the box above, I am giving my digital signature for the entered information above. I understand that an electronic signature has the same legal effect and can be enforced in the same way as a written signature.

Save Changes Next

	Complete the Acknowledgements and Signoff . Refer to the Program Rules page if needed by selecting the link provided.
Acknowledgeme signing this application e my knowledge.	nts and Signoff - I have agreed to submit this application by electronic means. By hecking the boxes below and electronically, I certify under penalty of perjury and false swearing that my answers are correct and complete to the best of
 I understand the ac "no" to this question, wil I understand that b to notify any business or Lick to review rule 	Illinois I-COVER-RCPP/PFC Program Policies Tres I sign-up through this program are not currently enrolled in other state and federal cost-share funding or incentives. * (Answering I deem the application ineligible for this program. IDOA will verify with existing datasets to prevent duplication.) By enrolling in this program, I agree to meet all eligibility requirements as stated in the rules and requirements. Further, I am responsible individual that may own a share percent of any farm that I submitted an application for under this Illinois les and requirements.
I have read, reviewe and complete to the best Test Test	ed, and understand all of the information on this form and certify under penalty of perjury and false swearing that my answers are correct of my knowledge.
By entering my name and has the same legal effect	and can be enforced in the same way as a written signature.

When complete, you may select Save Changes if you wish to continue editing <u>OR</u> select <u>Next</u> to move to the Application Summary Page where you can validate your application in preparation for submittal. By selecting either button, the application will prompt you to correct any issues before moving on.

*Every box in the application must be filled out, with the exception that the **Secondary Contact** and **Additional Questions** may be left blank, as appropriate, in order to move to the Application Summary Page.

Illinois I-COVER RCPP/PFC Program	Go to Dashboard	This i	is t	he Applio	cation Su	ummary	Page.	If you clicked Next on the previous page and all errors were corrected, you will be
• bur proprese has been definition of our definition	saved. Review the information in your draft application below. If submit your application when the program opens at Barn on Mor ation Aj e: Test Business Total is: 1234 Test St field y: Adams Fa tion e: Test Test : 1234 Test St Train e: Test City, 1L 62703 e: dist St Tast St Train e: ' et City, 1L 62703 e:	complete, click ' nnday, 3/3/2025 pplicatio al Number of Ac Ids: arm Info Share P Sharehold act 1 Tract N Field 'Number Cc Ad Share A Ad Share A Ad Share A Ad	Save Validition of the second	dated Draft' at the bottom Formation wided 200.00 Cion Farm 1 1 50.00 % 2015 Practice Scenarios 2025 - Winter Kill 2025 - Winter Kill 2027 - Single Species 2027 - Single Species 2027 - Single Species 2027 - Winter Kill 2027 - Multi-Species 2028 - Winter Kill 2027 - Multi-Species 2027 - Winter Kill 2027 - Winter Kill 2025 - Single Species 2027 - Winter Kill 2025 - Winter Kill 2025 - Single Species 2027 - Winter Kill 2025 - Single Species 2027 - Winter Kill 2025 - Single Species 2027 - Kill S	r of the page to receive a	Acres 80.00 80.00 80.00		brought to this page to review your application. If you need to go back and edit your application, select Edit Application. If the information is correct, click Save Validated Draft and a confirmation email will be sent to you (See next slide). After you've clicked Save Validated Draft, you can return to the Dashboard by clicking Go to Dashboard in the blue banner at the top of the page. When the program opens on Thursday, February 20 th , at 8:00 A.M. CST, this block will
Edit Applic	ation Print Page			Save Validated D	The sul will be ad 3/3/2025	omittal button tive here from: Intil 3/14/2025		turn into a Submit button.

Illinois I-Cover Program Application Draft Saved



AGR DoNotReply <AGR.DoNotReply@illinois.gov>



Phish Alert

Dear Applicant,

You have successfully validated and saved a DRAFT application for the Illinois I-COVER-RCPP/PFC Program. Please note, the application HAS NOT been submitted.

You may make edits to the application any time <u>prior to</u> submitting, but you will not be able to submit your application until you have corrected any errors and re-saved a validated draft.

To submit your application once the program opens at 8:00 AM CST on Wednesday, January 22nd, 2025:

- Log into the Illinois I-COVER-RCPP/PFC Program Application page at https://apps.agr.illinois.gov/BLWR ICover/ using your UserName and PIN;
- On the Dashboard, click the Go To Submittal Page.
- Click the Submit Application button.

If you have logged in to the system and are waiting on the Dashboard when the time changes to 8:00 A.M. CST, you will need to refresh your page in order to submit your application.

Below is a summary of select information saved in your validated, draft application:

Test Business

Test Test

Business Name:

Primary Contact Name:

Primary Contact Email Address:

Total Acres Saved in Draft Application: 200.00

If you have any questions, please reach out to your local Soil & Water Conservation District or you can contact IDOA by email at AGR.ICover@Illinois.gov or call our office at 217-782-6297.

State of Illinois - CONFIDENTIALITY NOTICE: The information contained in this communication is confidential, may be attorney-client privileged or attorney work product, may constitute inside information or internal deliberative staff communication, and is intended only for the use of the addressee. Unauthorized use, disclosure or copying of this communication or any part thereof is strictly prohibited and may be unlawful. If you have received this communication in error, please notify the sender immediately by return e-mail and destroy this communication and all copies thereof, including all attachments. Receipt by an unintended recipient does not waive attorney-client privilege, attorney work product privilege, or any other exemption from disclosure. This is the confirmation email you will receive when you have validated your application.

Follow the prompts in the email or log into the Dashboard to submit your application on Monday, March 3, 2025, at 8:00 A.M. CST.

Illinois RCPP/PFC Prog	I-COVEI	R		Go to	Dashboard					Logout	
	• An email reminding you to submit your application has been sent. You may make edits to the application any time prior to submitting, but you will not be able to submit your application until you have corrected any errors and re-saved a validated draft.										
_	Dashboard										
	4 Applicatio	n/s	Contact Name	Total Acres	Date Created	Is Draft Validated?	Submitted?	Begin New Application			
	View / Edit	Test Business	Test Test	200.00	1/8/2025	Yes	No	Date Submitted	×		

Select information from your draft application is displayed on the Dashboard, including whether your draft application has been validated. Once your application has been validated, it is ready to be submitted on March 3rd, 2025, at 8 AM CST.

Until you submit your application, you are still able to review or make changes to your application, if needed. You can do this by clicking View/Edit. If you make any edits, you will need to re-validate your application. Every time you re-validate your application a confirmation email will be sent.

You may also click **Begin New Application** if you have more than one application to submit.

To Submit Your Application... (8:00 A.M. CST, Monday, March 3, 2025, to 11:59 P.M. CST, Friday, March 14, 2025) This is the I-COVER Program Application Login page located at <u>https://apps.agr.illinois.gov/ICover/</u>.



Illinois I-COVER

RCPP/PFC Program

Click here to Create An Account.(All program	n applicants will need to create an account this year to access the Application. If you are a Farm Manager or responsible
Click here to recover your UserName or PIN UserName or PIN).	N .(This is for applicants who already created an account for this year's program but need to recover a forgotten
Please provide your Name, UserName, and Your Name:	PIN to log into the Pre-Entry Form and Application.
i.e. John Smith	
UserName	
User Name	
PIN	
PIN	

Once the program opens at 8:00 A.M. CST on **Monday, March 3rd, 2025**, the countdown timer will change to a green banner that displays a message to refresh the page (see below). You will need to click the word "here" if you are waiting on this page when the time changes to 8:00 A.M.

If you log into the application after 8:00 A.M. CST, the page will refresh on its own

	Go to Dash	iboard							Logo	but
The application is no	ow available! Ple	ease refresh this	page or click	here to refresh	the page.					
Dashboard										
1 Application	on/s					В	egin New Application			
	Business Name	Contact Name	Total Acres	Date Created	Is Draft Validated?	Submitted?	Date Submitted			
View / Edit	est Farm 1	Test Farm	1.00	11/26/2024	Yes	Go To Submittal Pa	age	-		

For applications that **have been validated**, logging in after 8:00 A.M. or refreshing the page will create a **Go To Submittal Page** button on the Dashboard. To submit the application, click **Go To Submittal Page**. This will take you to the Application Summary Page from which you can **Submit** your application.

For applications that **have not been validated**, there <u>will be no</u> **Go To Submittal Page** button on the Dashboard. To submit the application, you will need to click View/Edit and validate the application by selecting Next at the bottom of the application. Any errors will need to be resolved before the application can be submitted. Once all errors have been resolved, clicking Next again will take you to the Application Summary Page from which you can Submit your application.

This is the Application Summary Page.

· Your progress has been saved. Review the information in your draft application below. If complete, click 'Submit Application' at the bottom of the page.

Business Information

Business Name: Test Farm 1 Insurance Policy Number: Address:

56156465456 123 Anywhere Street

Springfield, IL 62670 County: Sangamon

Contact Information

Secondary Contact

Application Information

First time planting cover crops? No Total Number of Acres in provided 1.00 fields: Cover Cropped acres in addition to 0.00 this program:

Farm Information

Farm 1 Primary Contact Farm Number: 1 Full Name: Test Farm Insured Share Percent: 100.00 % Address: 123 Anywhere Street Shareholder Info: Springfield, IL 62670 Tract 1 Phone: Email: Tract Number: 1 Field Number County Acres Full Name: To submit your 1.00 1 Sangamon Address: application, click Phone: **Submit Application.** Email: Can Correspondence be sent to No secondary contact's Email: Once you submit, you Attached Documents cannot make any edits Form FSA 578: TEST578.pdf to your application. Edit Application Print Page

• Your progress has been at the bottom of the p	n saved . Review the information in lage.	your draft appl	ication b	elow. If complete, c	lick 'Submit Appli	cation'	
Business Informati	on	Applica	tion Ir	nformation			
Business Name: Address:	Test Business 1234 Test St	Total Number fields:	of Acres in p	rovided 200.00			
County:	Test City, IL 62703 Adams	Farm I	nforma	ation			
Contact Informatio	n			Farm 1			
Primary Contact Full Name: Address:	Test Test 1234 Test St	Fi Si Shar <u>Tract 1</u>	arm Number hare Percent reholder Info	1 50.00 % John Test 50%			
Phone:	Test City, IL 62703	Field	ract Number	2 Practice	First Time		
Email: Secondary Contact	* ¹¹ * ¹²	Number	County	Scenarios	Using Cover Crop	Acres	
Full Name: Address:		3	Adams	2025 - Winter Kill 2026 - Multi-Species 2027 - Single Species	No	80.00	
Phone: Email: Can Correspondence be sent to	No	4	Adams	2025 - Single Species 2026 - Multi-Species 2027 - Winter Kill	Yes	80.00	
Attached Documer	ts	Iract 2					
Form CCC-902:		Field `Number	County	Practice Scenarios	First Time Using Cover Crop	Acres	
		5	Adams	2025 - Single Species 2026 - Winter Kill 2027 - Multi-Species	Yes	80.00	
		Farm Number: 2 Share Percent: 100.00 % Shareholder Info: Tract 1 Tot: Number: 2					To submit your application, click Submit Application.
		Field	County	Practice	First Time	Acres	Once you submit you
		3	Adams	2025 - Winter Kill 2026 - Single Species 2027 - Multi-Species	Yes	80.00	cannot make any edi

Thank you for participating in the Illinois Department of Agriculture's I-COVER Program.

If you have any questions, please reach out to your local Soil & Water Conservation District or you can contact IDOA by email at <u>AGR.ICover@Illinois.gov</u> or call our office at 217-782-6297.