



County Fair Deadlines

- **June 1st**-Rehab/Premium and F & E contract agreements due
- **June 30th**-Rehabilitation Report & Receipts (*no reports accepted after 8/15*)
- **June 30th**-All remaining Vo-Ag Ed reports due
- **REMEMBER 10 days prior to Fair:** Two premium books and Entry Fee Certification Form (EFC) due from APF's and F&E's
- **October 15th**-Premium Fund Grand Summary Report & Accompanying Signatures/Receipts etc. due from APF's. *F&E's, if possible, please email me a copy of the 1st two pages of your Premium Fund Summary Report for the Recapitulation Report.*
- **December 31st**-Declaration of Intention due from APF's and F&E's.
- **December 31st**-Premium Fund Grand Summary Report & accompanying signatures/receipts due.

NOTARY PUBLIC Effective 12/4/09 Notary Public signatures are no longer required on any IL Department of Agriculture (IDOA) County Fair Office's reporting requirement forms that your fair files per the IDOA County Fair Office and its Legislative Counsel.

LEASE If your fairgrounds are leased and the language does NOT read as follows, "*...that is at least 20 years in duration, the terms of which require the lessee to have continuous possession of the land during every day of the lease period*" (per Sec. 13 of Ag. Fair Act), please submit a corrected copy or submit an addendum to your Lease. Email, fax or mail a copy of the correct lease to:

Jeannette.M.Watkins@illinois.gov or 217/524-6194 (fax) IL Dept. of Agriculture Bureau of County Fairs & Horse Racing Attention: Jeannette Watkins P.O. Box 19281 Springfield, IL 62794-9281

