

Illinois Propane Education and Research Council

August 10, 2021

Teleconference #866-303-6620
Teleconference PIN #7858946946

Scheduled Time to Begin: 10:00 AM

Call to Order 10:00 a.m.

Roll Call

Attachment # 2 - April 20, 2021 - Minutes Approval

Treasurer's Report:

Attachment # 3 - 2021 Budget versus Actual

Attachment # 4 - 2021 IPERC Remittance Report

Attachment # 5 - 2020 Projects to Close

Project 1231 - 2020 Live LP Burn Training (IFSI) Gift
Project 1232 - 2020 Certified Employee Training Program (CETP)
Project 1233 - 2020 Safety Meeting/ Continuing Education
Project 1234 - 2020 Marketer Fire Burn Reimbursement Program
Project 1235 - 2020 Water Heater Replacement Program with HVAC Incentive
Project 1236 - 2020 Safe Installation of Energy-Efficient Propane Appliances
Project 1237 - 2020 Natural Gas Expansion Consumer Awareness Campaign
Project 1238 - CETP Training Room Equipment Upgrade
Project 1239 - 2020 Commercial Propane Lawn Mower Incentive Program
Project 1240 - 2020 Promotional Advertising

Attachment # 6 - 2021 Approved Projects

Project 1241 - 2021 Live LP Burn Training (IFSI) Gift
Project 1242 - 2021 Certified Employee Training Program (CETP)
Project 1243 - 2021 Safety Meeting/ Continuing Education
Project 1244 - 2021 Marketer Fire Burn Reimbursement Program
Project 1245 - 2021 Promotional Advertising
Project 1246 - 2021 Water Heater Replacement Program with HVAC Incentive
Project 1247 - 2021 Safe Installation of Energy-Efficient Propane Appliances
Project 1248 - 2021 Natural Gas Expansion Consumer Awareness Campaign
Project 1249 - 2021 Chevy Tahoe Dual Fuel Powered Vehicle
Project 1250 - 2021 Propane Construction Incentive Program
Project 1251 - 2021 Propane Lawn Mower Incentive Program
Project 1252 - 2021 Propane Vehicle Incentive Program
Project 1253 - 2021 Consumer Based Website Program
Project 1254 - 2021 Military Education & Recruitment Program
Project 1255 - 2021 Environmental Engagement Partnership

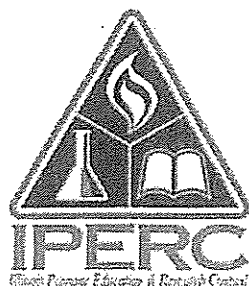
National PERC Update

New Business

Old Business

New Business

Next Meeting Date – October 12, 2021, at 10:00 a.m. at the IPGA office. This will is typically an in-person meeting to approve the 2021 grants.



Illinois Propane Education & Research Council

5240 S. 6th Street Road • Springfield, Illinois 62703
Phone: 888/374-7372 • Fax: 217/529-8482 • www.iperc.org

**Minutes of the
Illinois Propane Education and Research Council
Tuesday, April 20, 2021
Teleconference
Springfield IL**

Present: Chuck Cawley
Dennis Henry
Antwan Holmes
Brad Jacobson
Stan Rull
Reid Simonett
Jeff Thompson
Phil Thompson
Chuck Updike

Staff: Amy DeVos
Kathy Richardson
John Tibbs

Guests: Kate Ward
Amanda Wells

Not Present: Dan Pannier
Gordon Williams

Called to Order at

Chairman Chuck Updike called the meeting to order at 10:02 a.m. Chairman Updike determined there was a quorum.

January 12, 2021 - Minutes Approval

The minutes for the January 12, 2021 meeting were brought before the Council for approval. A motion was made to accept the minutes. The motion was seconded. No discussion. Motion carried.



2020 Draft Audit Report

Kate Ward, and Amanda Wells from Kerber, Eck & Braeckel were on hand for the meeting today to present the 2020 Draft Audit report. They explained various line items in the report. They stated that the audit went well and there was no unusual activity. A motion was made to accept the Draft Audit. The motion was seconded. No discussion. Motion carried.

Treasurer's Report

2021 Budget versus Actual

Reid Simonett reported on the Budget versus Actual showing the budget and cash flow forecast. A motion was made to accept the 2021 Budget vs Actual. The motion was seconded. No discussion. Motion carried.

2021 IPERC Remittance Report

The 2021 IPERC remittance report was presented, showing remittances received through February 2021. There was a short discussion. A motion was made to accept the 2021 Remittance Report. The motion was seconded. No discussion. Motion carried.

2021 First Quarter Project Report

Project 1241 – 2021 IFSI Live Burn Training – this is a gift to the IFSI to be paid quarterly

Project 1242 – 2021 Certified Employee Training Program – 58 students trained to-date

Project 1243 – 2021 Safety Meeting / Continuing Education – nothing to report

Project 1244 – 2021 Marketer Fire Burn Reimbursement Program – nothing to report

Project 1245 – 2021 Marketer Promotional Advertising Campaign – nothing to report, but noted a request to use funds from the grant to fund a media buy with Swanson – Russell for the Construction Incentive. A motion was made to use the funds for the Media Buys.

The motion was seconded. No discussion. Motion carried.

Project 1246 – 2021 Water Heater Replacement w/ HVAC Incentive – 37 applications processed to-date, with 5 Incentives paid to-date

Project 1247 – 2021 Safe Installation of Propane Appliances Program – 161 applications processed to-date

Project 1248 – 2021 Natural Gas Expansion Campaign – nothing to report

Project 1249 – 2021 Chevy Tahoe Dual Fuel Powered Vehicle – The Tahoe has been ordered

Project 1250 – 2021 Propane Construction Incentive Program – nothing to report

Project 1251 – 2021 Commercial Lawn Mower Incentive Program – nothing to report

Project 1252 – 2021 Propane Vehicle Incentive Program – 1 application for 12 Buses processed to-date

It was noted that due to the coronavirus, and the state being on lockdown, Safety Meetings were cancelled until further notice, but John is working on webinars.

2021 Grants for Approval

Project 1252 – 2021 Propane Vehicle Incentive Program Overage - There was a short discussion. A motion was made to fund the overage for this grant. The motion was seconded. No discussion. Motion carried.

PERC Update

There was a meeting on April 22, 2021, there are many projects that are in the works; such as: the PERC Construction Incentive Program that gives \$1,000 per Propane Home built; a \$5,000 Propane Farm Incentive Grant for incentives for Propane Farm equipment; the Environmental Engagement Partnership program, which is a 2 for 1 match funding with the states. Frost & Sullivan is completing the Propane Sales reports.

New Business

2021 Consumer based Website Program – A motion was made to accept this grant as Project 1253. The motion was seconded. No discussion. Motion carried.

2021 Military Education & Recruitment Program – A motion was made to accept this grant as Project 1254. The motion was seconded. No discussion. Motion carried.

2021 Environmental Engagement Partnership – – A motion was made to accept this grant as Project 1255. The motion was seconded. No discussion. Motion carried.

Reid Simonett is retiring and Jeff Thompson from Propane Resources has been approved to take his seat and take over as Treasurer.

Old Business

Open Seats – 1 Marketer Seat and 1 Producer Seat

Next Meeting Date – August 10, 2021 Teleconference at 10:00 AM

A motion was made to adjourn the meeting. The motion was seconded. No discussion. Motion carried.

Meeting Adjourned at 11:06 a.m.

Respectfully submitted,



Phil Thompson
IPERC Secretary

