



DATE APPLICATION RECEIVED

DATE APPLICATION APPROVED

5240 South Sixth Street Frontage Road East • Springfield, IL 62703 • 800-727-6207

ILLINOIS PERC GRANT APPLICATION

This Illinois PERC Grant Application for project funding ("Application") is made and entered into by and between the Illinois Propane Education and Research Council ("IPERC") and Illinois Propane Gas Association, ("Applicant"). Subject to the terms and conditions of this Application and upon execution of a signed Agreement For Project Funding ("Agreement") between IPERC and Applicant: (i) IPERC agrees to provide a grant in the amount specified in the Agreement to Applicant; and (ii) Applicant hereby agrees to use the grant funds provided under the Agreement for the purposes and according to the terms set forth in this Application and the Agreement.

1. Name of Applicant: <u>Illinois Propane Gas Association</u>	
2. Title of Project: <u>2021 Propane Construction Incentive Program</u>	
3. Short Summary of Project:	<p>The 2021 Propane Construction Incentive Program offers building contractors or remodeling contractors up to \$1,000 for each home built or remodeled with qualifying propane appliances. Construction professionals are eligible to receive the incentive on up to 5 homes per contractor company for a total of \$5,000. The homes must be completed in 2021. The contractor would need to install a minimum of four (4) qualifying propane appliances to qualify for the incentive.</p> <p>Qualifying propane appliances are: Furnace or Boiler and a Water heater are mandatory installations; then at least 2 of the following appliances must be installed: Stove/Oven, Clothes dryer, Direct vent Fireplace or Vented Space / Garage heater.</p> <p>Pre-Manufactured, Modular and Mobile Homes do not qualify for this grant.</p>
4. Type of Organization (i.e. corporation, partnership, estate, trust, government, individual, other): <u>Corporation</u>	
5. Funding Sought from IPERC: \$ <u>150,000.00</u>	6. Total Estimated Cost of Project: \$ <u>150,000.00</u>
7. Project Category:	
<input checked="" type="checkbox"/> Consumer Awareness	
<input type="checkbox"/> Employee Safety and Training	
<input type="checkbox"/> Research/Product Development	
8. Will Project benefit both members and non-members of the "state entity" making this application? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	

APPLICANT INFORMATION

1. Name of Contact: <u>Kathy J Richardson</u>		2. Title: <u>Administration Manager</u>	
3. Mailing Address: <u>5240 South Sixth Street Frontage Road East</u>			
4. Street Address: <u>5240 South Sixth Street Frontage Road East</u>			
5. City: <u>Springfield</u>	6. State: <u>IL</u>	7. Zip: <u>62703-5128</u>	8. Street Zip: <u>62703-5128</u>
9. Phone Number: <u>+1 (217) 525-8000</u>		10. Fax Number: <u></u>	
11. Contacts Email: <u>krichardson@ilpga.org</u>		12. Company Website: <u>www.ilpga.org</u>	

13. Identify the names and titles of the Applicant's Principal Officers, Directors and/or Owners:			
Todd Meyer, President	Johnny Baucom, Vice President	Mark Gresham, Treasurer	Jerry Barnett, Secretary

14. If the Applicant is a subsidiary, identify the Parent. If not a subsidiary, enter "N/A":
N/A

15. Federal Employer Identification #	16. Has Applicant been determined "exempt from taxation" under section 501(c) of the Internal Revenue Code? If yes, <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A please attach copy of IRS Determination Letter.
37-0775965	

17. If the Applicant has not yet been determined to be "exempt from taxation" under section 501(c) of the Internal Revenue Code, has the Applicant made application for such status?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
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DETAILED PROJECT INFORMATION

Before a grant application may be scheduled for consideration it must be complete. To be complete, each funding application must contain the following attachments:

- ☒ ATTACHMENT ONE: Statement of the Project that includes:
 - Background information about the Project
 - Intent of the Project
 - Direct benefit of the project on the Illinois Propane Industry and/or Illinois Agriculture
 - Propane industry advancements to be attempted or achieved
 - Documentation of evidence demonstrating a need for the Project
 - Description of prior projects upon which the Project is based or which had the similar goals and objectives
 - Identification of essential personnel expected to participate in the Project and status of such personnel (personnel qualifications and/or resume may be requested)
 - Location where Project is to be performed

- ☒ ATTACHMENT TWO: Timeline for the Project that includes:
 - Commencement date
 - Completion date
 - Key project stages and activities (with corresponding dates)
 - Final Report due date (due not more than 60 days from completion date.)

- ☒ ATTACHMENT THREE: Budget and Statement of Cost that includes:
 - Direct Costs, salaries, overhead, printing costs, production costs, subcontractor costs, equipment and material costs, fees and other expenses (provide spreadsheet, if possible)
 - Amount contributed to total cost by Applicant
 - Statement of other funding sources, expected amount of funding from each, status of each application for funds, and any conditions placed upon the use of funds
 - Requested pay out schedule from IPERC to Applicant

- ☒ ATTACHMENT FOUR: Cost-Benefit Analysis that includes:
 - An examination of the value of all favorable benefits to safety, consumer awareness and / or propane consumption relative to the amount of funding being requested

INCOMPLETE APPLICATIONS

An Application will be considered incomplete and returned to the Applicant if it is illegible to reviewers, if it fails to follow instruction included in this Application, or if the material presented in this Application is insufficient to permit an adequate review.

APPLICATION REVIEW AND SUBMISSION

All Project applications received by IPERC are discussed and reviewed by a Member Grants Panel ("Panel"), consisting of current sitting members of IPERC. Applications are reviewed by the Panel for topic category, inclusion of proper information and conformity to IPERC goals and objectives. Interviews, if necessary, will be conducted before a formal recommendation is presented to all members of IPERC. Additional interview may be requested by the full membership of IPERC before a decision is made. Applicants will be notified of IPERC's decision on the Application in a timely manner.

Applications can be obtained and completed at any time during the year. Completed applications must be submitted to the Member Grants Panel 30 days in advance of the IPERC quarterly meeting, for the application to be presented to the full membership of IPERC.

CONFIDENTIALITY OF APPLICATION INFORMATION

IPERC's intent is to use data included in grant applications for evaluation purposes only. The use and disclosure of such data may be restricted, provided that the applicant marks the cover sheet of the application and each page containing restricted data with the term "Confidential Proprietary Information."

VERIFICATION

I verify that I am authorized to make this application, and that the statements made herein, including all attachments and exhibits, are true and correct to the best of my knowledge.

Date of Signing

Signature of Contact Individual

Kathy J Richardson

Print Name of Contact Individual

Statement of the Project

As part of an effort to research, develop and demonstrate the effectiveness of propane technology, we are offering a monetary incentive to qualifying construction professionals who build new homes and remodel existing homes using propane appliances. The contractor would need to install a minimum of four (4) qualifying propane appliances to qualify for the incentive.

Qualifying propane appliances are: Furnace or Boiler and a Water heater are mandatory installations; then at least 2 of the following appliances must be installed: Stove/Oven, Clothes dryer, Direct vent Fireplace or Vented Space / Garage heater.

NOTE: Pre-Manufactured, Modular and Mobile Home do not qualify for this grant.

To promote the construction of a "Total" Propane home within the state of Illinois, the Propane Construction Incentive program offers builders and remodelers up to \$1,000 for each home built or remodeled with qualifying propane appliances. Construction professionals are eligible to receive the incentive for up to five (5) homes for a total of \$5,000. The homes must be completed in 2021.

It's a win-win for the customer and contractors, who will enjoy the improved energy efficiency, performance, comfort and carbon-emission reductions of propane homes when compared with all – electric counterparts.

This grant is on a first come first served basis and will close once all funds have been depleted.

Monthly updates will be sent out.

This program will be administered by the IPGA.

Timeline for the Project

Commencement Date:	January 1, 2021
End Date:	December 31, 2021 or until funds are depleted
Completion Date:	January 31, 2022
Key Project Stages/Activities:	Project status reports will be provided to the IL PERC at each of their quarterly meetings.
Final Report Due Date:	July 31, 2022

IPERC BUDGET PAGE

	PROPOSED GRANT REQUEST	ACTUAL PROJECT EXPENSE	Budget vs. Actual Variance
ESTIMATED DIRECT PROJECT EXPENSE			
Direct Expense	\$135,000.00		
Insurance	\$300.00		
Mailing, Equipmetn & Supplies	\$400.00		
Advertising	\$2,000.00		
Staff Assistance	\$7,300.00		
Total - Estimated Direct Project Expense	\$145,000.00		
Facility Cost	\$5,000.00		
TOTAL GRANT REQUEST	\$150,000.00	\$0.00	\$150,000.00

Cost-Benefit Analysis

It is difficult to predict the number of construction professionals that will participate in 2021. That being said, the Illinois Propane Gas Association is confident that continued positive marketing and the \$1,000 incentive per home (up to five homes) will be an attractive incentive for increased participation.

Evaluation Statement

This project has been requested by the Illinois marketers to assist them providing information to their customers.