DATE APPLICATION RECEIVED	
DATE APPLICATION APPROVED	

5240 South Sixth Street Frontage Road East · Springfield, IL 62703 · 800-727-6207

ILLINOIS PERC GRANT APPLICATION

This Illinois PERC Grant Application for project funding ("Application") is made and entered into by and between the Illinois Propane Education and Research Council ("IPERC") and *Illinois Propane Gas Association*, ("Applicant"). Subject to the terms and conditions of this Application and upon execution of a signed Agreement For Project Funding ("Agreement") between IPERC and Applicant: (i) IPERC agrees to provide a grant in the amount specified in the Agreement to Applicant; and (ii) Applicant hereby agrees to use the grant funds provided under the Agreement for the purposes and according to the terms set forth in this Application and the Agreement.

1. Name of Applicant:	Illinois Propane Gas Association
2. Title of Project:	2021 Safe Installation of Propane Appliances Program
3. Short Summary of Project:	The 2021 Safe Installation of New Energy-Efficient Propane Appliances program is designed to reimburse homeowners or contractors that have a safety audit done at the time of installation of eligible appliances. Eligible appliances include propane furnace, boilers, vented fireplaces and / or vented garage heater in either new construction, replacing electric or fuel oil appliances with new propane appliances or replacing existing propane appliances. This program is designed to educate and inform the consumer about the importance of installing appliances safely and correctly by requiring the participating Illinois Propane Marketer to perform a leak check inspection.
4. Type of Organization (i.e. corporation, partnership, estate, trust, government, individual, other):	Corporation
5. Funding Sought from IPERC: $	370,000.00
6. Total Estimated Cost of Project: $	370,000.00
7. Project Category:	☒ Consumer Awareness ☐ Employee Safety and Training ☐ Research/Product Development
8. Will Project benefit both members and non-members of the "state entity" making this application?	☒ YES ☐ NO ☐ N/A

APPLICANT INFORMATION

1. Name of Contact:	Kathy J Richardson	2. Title:	Administration Manager
3. Mailing Address:	5240 South Sixth Street Frontage Road East		
4. Street Address:	5240 South Sixth Street Frontage Road East		
5. City:	Springfield	6. State: IL	7. Zip: 62703-5128
8. Street Zip:	62703-5128		
9. Phone Number:	+1 (217) 525-8000	10. Fax Number:	
11. Contacts Email:	krichardson@ilpga.org	12. Company Website:	www.ilpga.org

13. Identify the names and titles of the Applicant's Principal Officers, Directors and/or Owners:

Todd Meyer, President Johnny Baucom, Vice President Mark Gresham, Treasurer Jerry Barnett, Secretary

14. If the Applicant is a subsidiary, identify the Parent. If not a subsidary, enter "N/A":

N/A

15. Federal Employer Identification #

37-0775965

16.Has Applicant been determined "exempt from taxation" under section 501(c) of the Internal Revenue Code? If yes, please attach copy of IRS Determination Letter. ☒ YES ☐ NO ☐ N/A

17. If the Applicant has not yet been determined to be "exempt from taxation" under section 501(c) of the Internal Revenue Code, has the Applicant made application for such status? ☒ YES ☐ NO

DETAILED PROJECT INFORMATION

Before a grant application may be scheduled for consideration it must be complete. To be complete, each funding application must contain the following attachments:

☒ ATTACHMENT ONE: Statement of the Project that includes:

- Background information about the Project
- Intent of the Project
- Direct benefit of the project on the Illinois Propane Industry and/or Illinois Agriculture
- Propane industry advancements to be attempted or achieved
- Documentation of evidence demonstrating a need for the Project
- Description of prior projects upon which the Project is based or which had the similar goals and objectives
- Identification of essential personnel expected to participate in the Project and status of such personnel (personnel qualifications and/or resume may be requested)
- Location where Project is to be performed

☒ ATTACHMENT TWO: Timeline for the Project that includes:

- Commencement date
- Completion date
- Key project stages and activities (with corresponding dates)
- Final Report due date (due not more than 60 days from completion date.)

☒ ATTACHMENT THREE: Budget and Statement of Cost that includes:

- Direct Costs, salaries, overhead, printing costs, production costs, subcontractor costs, equipment and material costs, fees and other expenses (provide spreadsheet, if possible)
- Amount contributed to total cost by Applicant
- Statement of other funding sources, expected amount of funding from each, status of each application for funds, and any conditions placed upon the use of funds
- Requested pay out schedule from IPERC to Applicant

☒ ATTACHMENT FOUR: Cost-Benefit Analysis that includes:

- An examination of the value of all favorable benefits to safety, consumer awareness and / or propane consumption relative to the amount of funding being requested

INCOMPLETE APPLICATIONS

An Application will be considered incomplete and returned to the Applicant if it is illegible to reviewers, if it fails to follow instruction included in this Application, or if the material presented in this Application is insuufficient to permit an adequate review.

APPLICATION REVIEW AND SUBMISSION

All Project applicaitons received by IPERC are discussed and reviewed by a Member Grants Panel ("Panel"), consisting of current sitting members of IPERC. Applications are reviewed by the Panel for topic category, inclusion of proper information and conformity to IPERC goals and objectives. Interviews, if necessary, will be conducted before a formal recommendation is presented to all members of IPERC. Additional interview may be requested by the full membership of IPERC before a decision is made. Applicants will be notified of IPERC's decision on the Application in a timely manner.

Applications can be obtained and completed at any time during the year. Completed applications must be submitted to the Member Grants Panel 30 days in advance of the IPERC quarterly meeting, for the application to be presented to the full membership of IPERC.

CONFIDENTIALITY OF APPLICATION INFORMATION

IPERC's intent is to use data included in grant applications for evaluation purposes only. The use and disclosure of such data may be restricted, provided that the applicant marks the cover sheet of the application and each page containing restricted data with the term "Confidential Proprietary Information."

VERIFICATION

I verify that I am authorized to make this application, and that the statements made herein, including all attachments and exhibits, are true and correct to the best of my knowledge.

_____ _____

Date of Signing | Signature of Contact Individual

Kathy J Richardson

Print Name of Contact Individual

Statement of the Project

This project is a continuation of The Safe Installation of Energy-Efficient Propane Appliances 2020 program. The appliances eligible under the 2021 program include: new propane furnaces or furnace boilers ($200 reimbursement); vented garage heater or direct vent fireplace ($100 reimbursement). There is a maximum reimbursement of $400 per installation address per year. Eligible installations will include: new construction; new manufactured housing; or the replacement of electric/fuel oil/natural gas/propane appliances with new propane units. Applicants to the program will contact a participating Illinois Propane Marketer who will start the process, document the appropriate installation information and conduct a leak check inspection. Marketers will email all required paperwork and documentation to the Illinois Propane Gas Association (ILPGA). The reimbursement will only be paid to the applicant. Dealers will be supplied with marketing tools for local promotion.

The $400 total reimbursement available for the 2021 program will allow for consumers to be reimbursed for multiple appliances per installation which presents an attractive situation for a consumer to go with an all propane appliance home. Ultimately, the goal of this program is to ensure safe propane appliance installations through the completed leak check inspection performed by the marketer.

This grant is on a first come first served basis and will close once all funds have been depleted.

This program will be administered by the IPGA.

Timeline for the Project

Commencement Date:	January 1, 2021
End Date:	December 31, 2021 or until funds are depleted
Completion Date:	January 31, 2022
Key Project Stages/Activities:	Project status reports will be provided to the IL PERC at each of their quarterly meetings.
Final Report Due Date:	July 31, 2022

2021 Safe Installation of New Energy-Efficient Propane Appliances
Consumer Awareness

IPERC BUDGET PAGE

	PROPOSED GRANT REQUEST	ACTUAL PROJECT EXPENSE	Budget vs. Actual Variance
ESTIMATED DIRECT PROJECT EXPENSE			
Direct Expenses	$319,000.00		
Insurance	$800.00		
Mailing, Equipment & Supplies	$3,200.00		
Staff Assistance	$28,000.00		
Total - Estimated Direct Project Expense	*$351,000.00*		
Facility Cost	$19,000.00		
TOTAL GRANT REQUEST	$370,000.00	$0.00	$370,000.00

Cost-Benefit Analysis

Due to a state-wide slowdown in new housing construction, it is difficult to predict the number of applications that may be received in 2021. That being said, the Illinois Propane Gas Association is confident that the continued positive modifications in appliance eligibility, addition of another appliance to the program and $400 maximum reimbursement will be an attractive incentive for increased marketer and consumer participation.

Total Applications received in 2006: 298
Total Applications received in 2007: 837
Total Applications received in 2008: 1137
Total Applications received in 2009: 1234
Total Applications received in 2010: 2050
Total Applications received in 2011: 2180
Total Applications received in 2012: 1684
Total Applications received in 2013: 1674
Total Applications received in 2014: 1820
Total Applications received in 2015: 1945
Total Applications received in 2016: 2393
Total Applications received in 2017: 1527
Total Applications received in 2018: 1558
Total Applications received in 2019: 1323 with 57 HVAC / Plumber Incentives

Evaluation Statement

This project has been requested by the Illinois marketers to assist them in their sales of new propane appliances, but mainly it allows them to enter customers' home and perform a leak check to make sure the customers system is in proper working order and the family is safe.

This program is designed to help increase safety and safety awareness in the industry. Performing these safety checks reduces the likelihood of consumer injury and also reduces the likelihood of appliance malfunction due to improper installation.