



JB Pritzker, Governor
Jerry Costello II, Director

Bureau of Meat and Poultry Inspection

State Fairgrounds • P.O. Box 19281 • Springfield, IL 62794-9281 • 217/782-6684 • TTY 866/287-2999 • Fax 217/558-6033

Dear Applicant:

Enclosed, please find guidelines regarding the rules and regulations for the procedures to obtain a **State Plant Type I or Type II license** with the IL Department of Agriculture, Bureau of Meat and Poultry Inspection.

Should you decide to proceed with a State Plant license, please complete the application in its entirety and return it to our office at the address listed above.

Please include a set of blueprints or drawings and a materials list with your application.

Blueprints/drawings can be hand drawn legibly or professionally done. They should include an overview of the entire facility as well as a detailed view of the slaughter/processing area (see blueprint checklist for a list of the items to include).

A **materials list** should state what the construction of the building, walls, floors, ceiling, etc. is made from. All exposed materials should be washable and impervious to moisture.

More information regarding the building guidelines can be found by referencing the Code of Federal Regulations, CFR 200-Title 9-Vol 2-Chapter III-Subchapter E. This can be found online by a Google Search or by searching the USDA/FSIS website at the link below:

<https://www.fsis.usda.gov/wps/portal/fsis/home>

Please ensure that you complete all sections of the application as well as include all required paperwork as failure to do so may result in the inability to process the application request. Only ONE option should be selected for the Child Support Certification on page 2. Please remember to print name, sign, and date the application.

There is no fee associated with a Type I or Type II license.

Please feel free to contact me if you have any questions.

Sincerely,

Natalie Nichols

Natalie Nichols
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