

# STATE PLANT

ILLINOIS DEPARTMENT OF AGRICULTURE  
Bureau of Meat and Poultry Inspection  
State Fairgrounds  
801 E. Sangamon Ave.  
P.O. Box 19281  
Springfield, Illinois 62794-9281  
Phone 217/782-6684 TDD 217/524-6858

Office Use Only

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## Type of Application

New

Renewal

Addition of Owner

Change of Location

Change of Establishment

Name

Other

Type of  
License

Type I (Fully Inspected)

Type II (Custom Only)

AGR Loc #

AGR Lic #

Region

FLS

VCSO

Rev Code

Application for License Under

"The Meat & Poultry Inspection Act" 225 ILCS 650 et seq.

**\*\*All sections of application must be completed in full to be accepted by the Department\*\***

## CURRENT INFORMATION

Name of Establishment

Physical Address

Physical City/State/Zip

Physical County

Contact Name

Email Address

Telephone

FEIN/Tax ID

Mailing Address

Mailing City/State/Zip

Association State Incorporated

Corporation

LLC

Partnership

Individual

Other

Business name, address, phone, & other contact information may be published on the IDOA website.

**PREVIOUS INFORMATION** (if reporting a change in location or establishment name -leave blank if no changes)

AGR Lic #

Name of Establishment

Physical Address

Physical City/State/Zip

Physical County

Contact Name

Email Address

Telephone

Mailing Address

Mailing City/State/Zip

Name(s), Title(s) and Address(es) of Legal Owner(s) - use additional form if more space is required

Legal Owner #1 Last 4 Digits of SSN

Type of Business: (check all that apply)	Slaughter Processing	Red Meat Poultry
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Animals to be slaughtered when inspection is inaugurated:

Legal Owner #2 Last 4 Digits of SSN

Cattle	Young Chickens	N/A
Calves	Mature Chickens	Exotic
Sheep	Turkeys	Other
Goats	Geese	
Swine	Ducks	
Rabbits	Guineas	

Legal Owner #3 Last 4 Digits of SSN

Fresh meat, ready-to-cook, and/or ready-to-eat product to be dispensed in commerce:

Beef	Young Chicken	Exotic
Veal	Mature Chicken	Other
Lamb/Mutton	Turkey	
Goat Meat	Goose	
Pork	Duck	
Rabbit	Guinea	

Legal Owner #4 Last 4 Digits of SSN

Has any owner(s) or corporate officer(s) been convicted of a felony in any Federal or State court? Yes No

If any owner(s) or corporate officer(s) have been convicted of a felony in any Federal or State court, please attach a separate sheet and describe the nature of the crime, the date of conviction, and the court where convicted.

**CERTIFICATIONS: Failure to check ONE of the boxes below will result in the Department refusing to process your application:**

1. According to the Illinois Administrative Procedures Act, each state agency must require license holders to certify the following: I hereby certify, under penalty of perjury, that: (please check **ONLY ONE** box)

I am **not** subject to a child support order.

I am **in compliance with** a child support order.

I am **more than 30 days delinquent** in complying with a child support order.

**Failure to so certify will result in denial of the application, and making a false statement may subject the licensee to contempt of court (5ILCS 10/10-65(c)).**

2. I hereby certify that if a license is granted under this application, I agree to conform to the Illinois Meat and Poultry Inspection Act and the Regulations pursuant thereto.

3. I hereby certify that the information contained herein is true and accurate to the best of my knowledge.

Name of owner/Agent (please print or type)

Signature of Owner/Agent

Date

**Licensing fee & Instructions for Submittal:**

There is currently no application fee associated with a State Plant license. Please submit completed application, blue prints, and materials list to the Compliance Office at the address listed on the front of this form. Applications may also be faxed to 217-558-6033 or emailed to AGR.ASK.BMPI@illinois.gov. Incomplete applications may result in the Department refusing to process your request. Please contact the Compliance Office at 217-782-6684 if you have any questions.

IMPORTANT NOTICE: Any person who believes he or she or any specific class of individuals has been subjected to discrimination by the Illinois Meat & Poultry Inspection Program or believes that the Illinois Meat & Poultry Inspection Program is otherwise in noncompliance with the provisions of an applicable civil rights requirement may file a complaint with the USDA Office of Civil Rights. A complainant has 180 days from the date of alleged discriminatory action, or the time that they became aware of it, to file a program discrimination complaint with USDA.

Director, Office of Civil Rights, U.S. Department of Agriculture, Room 316-W Whitten Building, 1400 Independence Avenue SW, Washington, DC 20250-9410; Telephone: 202-720-5964 (voice & TDD)