



JB Pritzker, Governor  
Jerry Costello II, Director

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## Bureau of Meat and Poultry Inspection

State Fairgrounds • P.O. Box 19281 • Springfield, IL 62794-9281 • 217/782-6684 • TTY 866/287-2999 • Fax 217/558-6033

In order to apply for a **Meat and Poultry Broker's License** with the IL Department of Agriculture, Bureau of Meat and Poultry Inspection, please fill out the enclosed application and return it to our office along with the \$50 annual fee. You may mail the application to the address above. You may also scan the application and return it via email to [AGR.ASK.BMPI@illinois.gov](mailto:AGR.ASK.BMPI@illinois.gov) or via fax and then phone in a credit card payment. Please note that there is a 2.25% fee on all credit card transactions. Contact information is listed below.

A Meat and Poultry Broker's License with IDOA will cover any **wholesales** (sales to anyone that will resell the products, ie. Restaurants, hotels, stores, etc). In order to sell **retail** (to the end consumer) you will need to contact your local county health department for any retail licensing requirements.

A Meat and Poultry Brokers license is **NOT** required to sell products at **Farmer's Markets** or for **Catering or Retail Sales**. For any of these needs, contact the local county health department for requirements.

You may hold both a MPI Broker's License for wholesale AND a county health department retail license.

*\*Please note that any meat and poultry sold or used must be from a source that was inspected and either bears or bore the State or Federal mark of inspection.*

Please ensure that you complete all sections of the application as failure to do so may result in the inability to process the application request. Select only **ONE** option for the Child Support Certification on page 2 and then print name, sign, and date.

Please feel free to contact me if you have any questions.

Sincerely,

*Natalie Nichols*

Natalie Nichols  
Compliance Supervisor  
Illinois Department of Agriculture  
Bureau of Meat & Poultry Inspection  
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**NOTICE:** This institution is an equal opportunity employer and provider.